

## **Instruction to follow for all new installations or major revisions**

1. Producer, field representative, state inspector or installer fills out A Notice of Intent to Install, Construct or Change Equipment.
2. The Notice is sent to the Michigan Department of Agriculture, Food and Dairy Division Resource Specialist.
3. Resource Specialist sends a copy of the Notice to the milk and the state inspector.
4. State inspector ensures that the application to install is completed with the producer, installer or field representative.
5. State inspector ensures the completed application is sent to the Resource Specialist.
6. A review of the application is done by the Resource Specialist and filed.
  - a) The Resource Specialist contacts the state inspector when the plans have been reviewed.
7. On new construction, regular visits by the state inspector and field representative will be made as needed to review the progress of construction and ensure compliance with this installer manual.
8. Installer contacts state inspector when work is completed.
9. When construction is complete, an on-farm review of construction and changes shall be made by the state inspector and/or field representative prior to use, if possible. A review of proper equipment function for milking and cleaning shall be made approximately one week after actual use.
10. After the system is completed and operating, the installer should perform a system analysis that meets the requirements of ASAE EP445.1.

